



Enterprise Centre

Work Experience Progress Report

Student: _____ Start Date: _____ Total hours: _____

Employer: _____ Supervisor: _____

Phone Number: _____ Address: _____

Please comment below on each of the following categories:

YES NO

- Arrives on time and is ready for work each day
- Completes assigned tasks with minimum supervision
- Shows ability to work with others
- Is willing to learn new skills and apply them
- Shows initiative and resourcefulness
- Works steadily and shows self-discipline
- Demonstrates a sense of maturity and good judgment
- Reports absences promptly to employer
- Conforms to safety regulations outlined by supervisor
- Follows dress code of the company

Additional Comments: _____

Employer's Signature: _____ Date: _____

Enterprise Centre Use Only

Date:

Successfully Completed

Incomplete

Rejected

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<http://web1.nbed.nb.ca/sites/ASD-W/enterprisecentre/Pages/default.aspx>